

Texas Licensure Exam Instructions and Timeline

Step 1:

Go to the Texas State Board of Social Work Examiners website,
<http://www.dshs.state.tx.us/socialwork/default.shtm>

Step 2:

Click on **New or Reapplication for Licensed Master Social Worker (LMSW) or Licensed Bachelor of Social Work (LBSW)**.

You must fill out and/or submit the following:

___ Application for licensure - Form A (can be done online)

___ Submit fee (**\$91.00**)

___ Official college transcript verifying MSW from a CSWE accredited program (*You won't have this if you are in your final semester of study. Instead you will have to submit an official letter from the SSW confirming your expected graduation date.*)

___ Proof of completion of Jurisprudence Exam (*You will also have to apply for the Jurisprudence Exam. This is a \$40, 126 questions, no fail exam that you take online. All new applicants for licensing must take this exam to get their license! Click [here](#) for more information and to apply for the exam.*)

___ Verification of Licensure in Other Jurisdiction - Form II (if previously licensed in another jurisdiction)

___ Examination Security Information Form – Form VII (*this form essentially states that you are not taking the exam for someone else*)

***Apply early as it takes a several weeks to get all paperwork processed. But remember - you can only apply if you are in your final semester of study.

Step 3:

The Texas State Board of Social Work Examiners sends you a letter saying you may sit for the LMSW or LBSW exam.

Step 4:

You apply to take the exam from ASWB, Association of Social Work Boards. Go to www.aswb.org and click on "Register for Social Work Licensing Exam." This will cost you **\$230** – nonrefundable.

Step 5:

ASWB sends you an email confirming your registration to take the exam as well as information on how to schedule your exam at a Pearson VUE testing site.

Step 6:

If you receive confirmation that you have passed, mail a copy of your final transcript to the TX Licensing Board if you take the exam early or you won't get your license!